



BEHAVIOUR POLICY

The points agreed are not options for the children, and children not meeting the requirements will face sanctions.

Arriving at school/arriving early:

1. Key Stage 2 children who arrive before 8.40am must remain in the area immediately outside the Y3 and Y4 classrooms in the KSI area (or with their parents, if present), where they can be seen by members of staff. At 8.40am a teacher will inform the children that the KS2 cloakroom door has been opened for them to enter school. KS2 children must not run around the KSI playground.
2. Key Stage 1 children who arrive before 8.40am must remain with their parent/carer in the Key Stage 1 playground. At 8.40am an adult opens the gates to the Reception and Year 1 outdoor areas for the children to come into school. Year 2 will enter through the main doors and then walk sensibly into class. KSI children should not run around the KSI playground.
3. All children must remove their mid-morning snack from their lunchboxes before they are put on the trolleys as they are not allowed to collect their snacks at breaktime.

Entering the classroom

1. Children must enter the classroom quietly and settle down quietly to the activity set by their teacher e.g. reading/spellings in KS2, activity on carpet in KSI, etc. Teachers will insist that all children do this.
2. Children must sit quietly whilst the register is being completed and answer their name by addressing the teacher (eg Good Morning, Mrs Evans or Yes, Mr Shaw).

In the classroom

1. Children must maintain a quiet atmosphere when working in the classroom.
2. Children must sit properly to complete tasks in the place allocated by the teacher.
3. Children must show a willingness and positive attitude in their work.
4. Children must not do anything that will prevent other children from getting on with their work.
5. Children must face the teacher, sit up properly and listen when being spoken to.
6. Children must not sit back on two legs of the chairs.
7. Children must walk around the classroom quietly without disturbing others and must not go under tables.
8. Children must put chairs under the tables quietly.
9. Classroom floors must be kept free of all equipment at all times.
10. Teachers will provide adequate equipment to meet the needs of the children and it must be stored properly.

11. Children must use classroom equipment properly and return it to its proper place after use.
12. Books must be stored properly on bookshelves or in boxes.
13. Teachers will have high expectations of children's work and behaviour.
14. Children must not make **any** unnecessary marks on books or covers.
15. When appropriate, blinds will be opened to allow natural light into the classrooms.

Around school

1. Children must walk at all times in school.
2. Children will be expected to be polite and courteous e.g. speaking politely, when addressing adults, holding doors etc.
3. Children must be quiet in school, especially in areas where other children are working.

Lunchtimes

The lunchtime prayer is said in each classroom prior to eating. A quiet social atmosphere should be encouraged at lunchtimes. The children should be reminded of the basic rules as and when necessary i.e.

- a) ensure that their hands are clean before they start to eat;
- b) talk quietly and sensibly, avoid talking when eating;
- c) wait at the table until told that they may leave and then leave in a quiet, orderly manner;
- d) glass bottles of drink must not be brought to school.

Playground

1. At playtimes and lunchtimes children should:-
 - a) adhere to the whole school agreed and signed Behaviour Contract (Playground Agreement). See Appendix I
 - b) always play carefully and sensibly within the specified areas
 - c) not be allowed to play rough games that simulate fighting
 - d) show respect for each other and for adults
 - e) (i) (KS2) stop playing when the whistle indicates the end of play. When the whistle is blown a second time children should walk quietly into line and stand still
(ii) (KS1) stand still when the whistle indicates the end of play until the teacher or supervisor tells them to line up quietly and sensibly, one class at a time.
 - f) not play on any grassed area during unsuitable weather - the duty teacher/midday supervisor will make the appropriate decision.

2. Children who misbehave at lunchtime will be managed in accordance with this policy. Persistent poor behaviour will be referred to the child's class teacher and, if the class teacher feels it necessary, to the Headteacher. Lunchtime incidents are recorded in KS1 and KS2 Playground Incident books. Any concerns are to be reported to the teacher during or at the end of lunchtimes.

3. Children must respect playground equipment and keep it tidy in boxes and sports sacks. Coming into school after break and lunchtimes:

Staff are to meet their classes outside at the end of break and lunchtimes.

1. Children will be required to line up quietly facing the teacher without talking or touching other children.
2. Teachers will accompany their class into school and insist that they hang their coats/bags up quickly, quietly and tidily in the cloakroom. TAs will support.

Bullying of Pupils

The governing body and staff of the school are totally opposed to bullying. Bullying is wrong and totally unacceptable. The aim is to provide pupils with a safe and secure working environment.

It is recognised that all schools are likely to have a problem with bullying at some time. This school regards bullying as particularly serious and firm action will always be taken against it.

This policy aims to produce a consistent response by the school to any bullying incidents that may take place (see Bullying Policy).

General

1. Children will be expected to be wearing the correct school uniform at all times and have the correct equipment to perform the tasks expected of them – particularly for P.E. (see below).
2. Children must never call other children or staff any hurtful name or behave in a physically aggressive way.
3. Children should look after their own belongings and treat other people's belongings with respect. Personal property should be labelled.
4. Children must sit and stand properly in assembly. There must be no talking.
5. Staff will set a good example by not talking at times when children are required to be silent. For example, at the start of assembly.
6. Children should not enter school unless under the supervision of an appropriate adult, or unless they ask permission of the adult in the first instance, i.e. parent, teacher, teaching assistant, etc except in an emergency.
7. Children must not leave the school premises during the day unless under the supervision of an adult.
8. Children must play their part in keeping the school environment clean and tidy by, for example, putting their litter in the bins provided and by keeping walls and furniture clean and unmarked.

9. Children must not climb the school's trees, bushes, fences or walls.
10. Children must ask permission before they leave the classroom.
11. Children must appreciate that any reasonable request from an appropriate adult should be carried out at once, without discussion.
12. Children are expected to maintain the rules and practices detailed in this policy when they are out of school, for example on school trips, residential, etc

Teachers will be responsible for sanctions if these are not adhered to. This could be a sanction of the teacher at the time or in the child's own time or by using the sun/cloud/air miles/Golden Time rewards/sanctions.

In the event of a child absconding from school, the Headteacher will notify the police and parents. Every effort will be made to avoid this situation and we need the partnership of parents to support us in educating children in the danger and gravity of absconding.

Unacceptable Behaviour

1. A warning is given.
2. Child's name goes on the cloud (and an airmile is lost in Key Stage 2).
3. A tick goes against the child's name and 5 minutes of playtime is lost (and a 2nd airmile in Key Stage 2).
4. A 2nd tick goes against the child's name and all the next playtime is lost (and a 3rd airmile in Key Stage 2).
5. The child misses 'Golden Time' as well as the next playtime and may be sent to Mr Austin/Miss Blissitt and 2 further airmiles are lost. Teachers must keep a record of any pupils who miss Golden Time along with any reasons for this.

Any major incident e.g. over aggressive behaviour or use of inappropriate language, may result in sanction 5 being used straight away and additional sanctions may also be used.

Each class has a Behaviour Log in which any racist incidents, children's concerns, bullying incidents or allegations or behavioural issues of a more serious nature can be recorded. Minor behavioural incidents do not need to be recorded in this log as these will be dealt as above.

Every child starts each school day on the sunshine. Good behaviour/work is rewarded by moving a child on the rainbow. If a child is moved onto the cloud he or she does have the opportunity to work their way back onto the sunshine/rainbow during the course of the day.

PE Kit

All children require white T-shirt, dark shorts and plimsoles for hall and tracksuit bottoms, suitable top, training shoes or plimsoles for outside.

Tracksuit bottoms or training shoes are not to be worn in the hall for gymnastic activities.

PE is an important part of the curriculum. If a child does not have his/her PE kit:

1. The child is given a chance and PE kit is provided from the box in the hall.
2. The child loses 2 airmiles and 5 minutes of playtime.
3. The child loses 3 airmiles and 15 minutes of playtime.

Homework

Homework should be handed in on time each week. In Key Stage 2, if homework is late on more than one occasion in a half term then the child loses 3 airmiles for each time the homework is late.

Further examples of actions that might be taken:

1. Child may be asked to stay inside to finish work where there has been a lack of effort.
2. Work may be sent home for completion.
3. Child asked to give a written explanation of incident and correct behaviour.
4. Child sent to another class for a short period with suitable work (record kept by teacher).
YR and Y1 sent to Y2
Y2 sent to Y1
Y3 and Y6 sent to Y5
Y4 and Y5 sent to Y6

Where incidents are frequent or serious:

1. Parents will be informed.
2. Child may be officially excluded from the classroom with suitable work (parents notified).
3. Child may receive a fixed term exclusion from school (parents and L.A. notified).
4. Child may receive a permanent exclusion from school (parents and L.A. notified).

No forms of physical punishment will be used.

HOWEVER: Physical restraint may be used where the behaviour of a child is deemed to be a threat to the well-being of that child or any other child or adult within the school. A record of any restraint must be kept.

Specific cases:

1. Where a child leaves the school premises without permission the child's parents will be notified.
2. Punishments for fighting or aggressive behaviour in the playground will be dealt with as follows:

1st instance - remainder of playtime spent inside and incident recorded by Headteacher. Child will miss Golden Time
2nd instance - (as 1st instance)
3rd instance - (as 2nd instance) and parents contacted.
4th instance - (as 3rd instance) and also a 1/2 day exclusion.
Further instances - 1-5 half day exclusions.

Reviewed: Spring Term 2012
September 2012 (by all Teachers and Teaching Assistants)

Approved by Governing Body: July 2012

Signed Mr J A Austin,
Headteacher

Signed Mr A Harvey, Chair of
Governors



St Anne's CE Primary School Playground Agreement 2012

We will:

- ☺ speak to each other and to adults in a polite and kind way;
- ☺ play sensibly in the school grounds, especially when playing with the toys and equipment;
- ☺ think of fun and safe games to play together, agreeing the rules and not play-fighting at all;
- ☺ help and include each other in our games and activities making sure that nobody feels left out;
- ☺ eat our own snacks without swapping and ensuring that all rubbish is put into the bins provided;
- ☺ remember to go to the toilet sensibly (collecting a band in the KSI playground and telling the adult on duty in the KS2 playground);
- ☺ leave and enter school calmly and quietly, particularly in the cloakroom area and be aware of what is happening around us so as to avoid bumps and collisions;
- ☺ take care of each others belongings, avoiding grabbing coats, scarves etc;
- ☺ not hurt each other with words or physical actions;
- ☺ stand still at the whistle and then, when told to by an adult, pack away if necessary, walk over and line up quietly, without a fuss;
- ☺ tell the adult on duty if there is a problem straight away.

An illustration of five children of diverse backgrounds and colors, standing behind a yellow banner. The banner contains the text "Agreed and signed by Year 2".

**Agreed and
signed by Year 2**